

Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

<b>Job Title</b>	Instructor Pool - Psychology, Public Health, Ethics, and Diversity - UC Berkeley Extension
<b>Department</b>	UC Berkeley Extension
<b>Institution</b>	University of California Berkeley Berkeley, California
<b>Date Posted</b>	Oct. 12, 2023
<b>Application Deadline</b>	10/09/2024
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Sociology - Social Psychology Psychology - Cognitive Psychology - General
<b>Apply Online Here</b>	<a href="https://apptrkr.com/4681379">https://apptrkr.com/4681379</a>

**Apply By Email**

**Job Description**

Image not found or type unknown



**Instructor Pool - Psychology, Public Health, Ethics, and Diversity - UC Berkeley Extension**

**Position overview**

**Salary range:** A reasonable estimate for this position is \$3,000 - \$4,700 per course, or \$35 - \$205/student for an asynchronous online course. Instructor compensation is determined by course length, number of units, enrollment, budgetary considerations, and other factors.

Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

**Percent time:** Part-time temporary appointments are offered by agreement on a course-by-course basis.

**Anticipated start:** Some appointments may begin as early as the summer semester.

**Review timeline:** Applicants are considered for positions as needs arise; the existence of this pool does not guarantee that a position is available.

**Position duration:** Appointment length is based upon course section schedule(s). Appointments may be renewable based on need, funding, and performance.

**Application Window**

**Open date:** October 10, 2023

**Next review date:** Tuesday, Oct 24, 2023 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

**Final date:** Wednesday, Oct 9, 2024 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

**Position description**

**Job Type**

Academic - Non-Tenure Track

**Job Summary**

UC Berkeley Extension, the professional and continuing education division at the University of California, Berkeley, invites applications for a pool of qualified instructors to teach online Psychology, Public Health, Ethics, and Diversity courses for our Behavioral Health Sciences department.

UC Berkeley Extension seeks dynamic instructors with a commitment to undergraduate, professional and continuing education in Psychology, Public Health, Ethics, and Diversity to lead one or more courses each year. The pool will remain in place for one calendar year; those interested in remaining in the pool beyond the advertised final closing date must reapply. The number of these positions varies from semester to semester, depending on the needs of the department.

**General Duties**

**Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

All courses are offered online, and we seek qualified applicants who are available to teach in both synchronous and asynchronous online formats.

- All synchronous live online lectures are offered on Zoom and scheduled in U.S.A. Pacific Time.
- All asynchronous online courses are offered through our learning management system (Canvas).

We seek qualified applicants who possess current subject matter expertise and/or teaching knowledge in the following course subjects (but not limited to). Please refer to program and course descriptions in the departmental link below.

**Psychology**

- Biological Psychology
- Clinical Psychopharmacology
- Cognitive Psychology
- General Psychology
- Health Psychology
- Oral Communication: The Psychology of Public Speaking
- Positive Psychology
- Psychology of Personality
- Social Psychology

**Public Health, Ethics, & Diversity**

- Ethical and Legal Issues in Healthcare
- General Nutrition
- Healthcare Advocacy and the Role of Cultural Diversity
- Principles of Epidemiology

**Teaching Experience**

- Classroom Teaching Experience
- Synchronous Online Teaching Experience (online lectures via Zoom)
- Asynchronous Online Teaching Experience (via learning management system)

**Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

**Instructor duties include but are not limited to:**

- Complete mandatory training programs by deadlines established by UC Berkeley.
- Complete required administrative tasks in a timely manner including: updating and submitting syllabi using approved syllabus template; communicating required texts and materials; communicating classroom technology and support needs, etc.
- Make appropriate adjustments to continually improve the syllabus, curriculum and course materials. May be based upon programmatic and/or student feedback.
- Prepare and deliver course materials, lectures/presentations, and design learning assessments.
- Design interactive and motivational classroom activities to fully engage participants and to reinforce student learning.
- Stay current within the subject, discipline or field of practice.
- Use subject-matter expertise and leverage additional resources appropriately to enhance the curriculum.
- Utilize course support platforms, including the Canvas Learning Management System and Zoom Pro (as applicable).
- Communicate teaching objectives and specific learning outcomes to students, and clearly outline/explain the grading policies for the course.
- Respond to student questions and learning needs in a timely manner.
- Employ culturally competent and inclusive teaching methodologies in the classroom (including teaching non-native speakers and/or students with academic letters of accommodations for disabilities).
- Evaluate student achievement of specific learning outcomes and assign grades.
- Post final student grades to the transcript system within two weeks of course completion.
- Handle student inquiries about final grades and consult with Program Manager as needed.
- Retain student records according to University policies.

**UC Berkeley Extension Behavioral Health Programs:**

<https://extension.berkeley.edu/academic-areas/behavioral-health-sciences/#!?tab=programs&programStream=Public%20Health%20and%20Health%20Management&availability>

**Qualifications**

**Basic qualifications** (required at time of application)

Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

- Doctorate degree or equivalent international degree.

**Additional qualifications** (required at time of start)

- All work must be performed in the United States, whether in person or online. For those who are not US citizens or permanent residents, a legal permit that allows work in the United States (such as a US visa that allows employment) is required by the start date of the position. Due to the part-time, temporary nature of instructor positions, UC Berkeley Extension is unable to provide US visa/work permits for this position.

**Preferred qualifications**

- 3 or more years of professional and/or academic experience in the course subject.
- Teaching, training or coaching experience in the course subject, within a corporate environment, or at a U.S. college/university institution.
- Experience in creating syllabi, learning objectives, lectures/presentations, learning activities, assignments, assessments, exams, and quizzes.
- Experience teaching online and/or developing academic content for online courses.
- Ability to convey conceptual and complex ideas and information.
- Effective verbal/written communication and presentation skills (English).
- Effective organizational skills with attention to detail.
- Ability to collaborate with colleagues and work within a team environment. Proficiency in (or willingness to learn) instructional and other technology, such as: Learning Management Systems (Canvas); lecture/presentation capture applications (Camtasia or Panopto); online video conferencing (Zoom); Microsoft Office (Word and PowerPoint); file sharing (Google drive or Dropbox); and Google Workspace (email, calendar, docs, sheets, slides, etc).

**Application Requirements**

**Document requirements**

- Curriculum Vitae - Your most recently updated C.V.
- Statement on Contributions to Advancing Diversity, Equity, and Inclusion (500 words) - Statement on your contributions to diversity, equity, and inclusion, including information about your understanding of these topics, your record of activities to date, and your specific plans and goals for advancing equity and inclusion if hired at Berkeley. [More Information and guidelines](#).
- Examples of Recent Syllabi - Please combine all documents into a single PDF and upload them.
- Examples of Recent Teaching Evaluations - Please combine all documents into a single PDF and

Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

upload them.

### Reference requirements

- References are requested from candidates at the interviewing stage, and references are only contacted for finalists.

**Apply link:** <https://aprecruit.berkeley.edu/JPF04155>

**Help contact:** [extension-jobs@berkeley.edu](mailto:extension-jobs@berkeley.edu)

### Campus Information

UC Berkeley is committed to diversity, equity, inclusion, and belonging. The excellence of the institution requires an environment in which the diverse community of faculty, students, and staff are welcome and included. Successful candidates will demonstrate knowledge and skill related to ensuring equity and inclusion in the activities of their academic position (e.g., teaching, research, and service, as applicable).

The University of California, Berkeley is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see:

<http://policy.ucop.edu/doc/4000376/NondiscrimAffirmAct>

In searches when letters of reference are required all letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

### Job location

San Francisco Bay Area, California, U.S.A.

Instructor Pool - Psychology, Public Health, Ethics, and  
Diversity - UC Berkeley Extension  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=223466>

Downloaded On: May. 9, 2024 10:09am

Posted Oct. 12, 2023, set to expire Jun. 30, 2024

To apply, visit <https://aprecruit.berkeley.edu/JPF04155>

**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California Berkeley

,