

Junior/Assistant Specialist - Center for Effective Global
Action
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=268647>

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Posted Nov. 26, 2025, set to expire Dec. 18, 2025

Job Title	Junior/Assistant Specialist - Center for Effective Global Action
Department	Center for Effective Global Action
Institution	University of California Berkeley Berkeley, California
Date Posted	Nov. 26, 2025
Application Deadline	12/18/2025
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Political Science - General Economics - General Public Policy & Administration Research Methods/Data Analysis
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Job Description

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Junior/Assistant Specialist - Center for Effective Global Action

Position overview

Position title: Development Economics Predoc

Salary range:

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The UC academic salary scales set the minimum pay determined by rank and step at appointment. See the following table(s) for the current salary scale(s) for this position:

https://www.ucop.edu/academic-personnel-programs/_files/2025-26/represented-july-2025-scales/t24-b.pdf. The current base salary range for this position is \$55,000-\$70,700. "Offscale" salaries, which yield compensation that is higher than the published systemwide salary at the designated rank and step, are offered when necessary to meet competitive conditions

Percent time: 100%

Anticipated start: May 2026

Position duration: 1 year with the possibility of renewal pending funding

Application Window

Open date: November 17, 2025

Next review date: Tuesday, Dec 2, 2025 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Thursday, Dec 18, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

Position description

The Center for Effective Global Action (CEGA) is a hub for research, training and innovation headquartered at the University of California, Berkeley. We generate insights that decision-makers can use to improve policies, programs, and people's lives. Our best-in-class academic network includes nearly 200 faculty, 80 scholars from low- and middle countries (LMICs)-primarily from East Africa, and hundreds of graduate students from diverse academic disciplines who produce rigorous evidence about what works to expand education, health, and economic opportunities for people living in poverty. Our business model involves curating policy-relevant research agendas in collaboration with development leaders overseeing competitive grant-making to answer critical questions, investing in research capacity, and strategically connecting research and ideas to inform decision-making by governments, NGOs, and the private sector.

The Junior/Assistant Specialist will perform data cleaning, data analysis and background research such as in depth literature reviews and evidence synthesis for technical and non-technical audiences.

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They will also support research partnership development by cultivating strong relationships with organizations providing research support and data collection services, and may have the opportunity to travel to field sites. Other key responsibilities include: providing research assistance to research projects and papers using empirical approaches; contributing to technical grant proposals, progress reports for current funding sources; and other administrative tasks related to the projects, CEGA, and the Principal Investigator(s). Junior/Assistant Specialist may also support additional research and policy efforts relevant to the goals of the PIs and CEGA.

Department: <https://cega.berkeley.edu/>

Qualifications

Basic qualifications (required at time of application)

Bachelor's Degree or equivalent international degree or enrolled in a Bachelor's Degree or equivalent international degree program.

Additional qualifications (required at time of start)

Bachelor's Degree or equivalent international degree

Preferred qualifications

- Bachelor's Degree or equivalent international degree in Economics, Public Policy, Political Science, Business, or related discipline.
- Strong interest in development economics, causal inference in applied microeconometrics, research design, program evaluation, cost-effectiveness analysis, and/or big data/remote sensing.
- 1-2 years experience contributing to data collection and cleaning activities.
- 1-2 years experience and competency with statistical software packages such as STATA, R, Python, Julia, and/or Matlab and ability to render accurate statistical analysis; as well as proficiency with LaTeX and Github.
- Familiarity with standard social science data sources, internet tools, and HTML.
- Familiarity working with large-scale datasets, e.g., through cloud or cluster computing.
- Ability to read and analyze published papers in economics, and accurately understand their main results. Ability to independently investigate solutions to technical and administrative problems.
- Outstanding written and oral communication skills, with the ability to translate complex scientific findings into accessible, non-technical language (via publications or professional presentations).
- Experience living and/or working in LMICs. Ability to work well with multi-national teams, and communicate effectively with colleagues and faculty.
- Additional language besides English (in particular, French, Hindi, Portuguese or Spanish).

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Application Requirements

Document requirements

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter
- Research Statement - Please discuss research accomplishments and proposed plans. This can include, for example, your publication record, awards, presentations, inclusive research practices that promote the excellence of your research, and areas for future research.
(Optional)

Reference requirements

- 3-5 required (contact information only)

Apply link: <https://aprecruit.berkeley.edu/JPF05203>

Help contact: sabrinaspatty@berkeley.edu

About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging in our public mission of research, teaching, and service, consistent with [UC Regents Policy 4400](#) and University of California Academic Personnel policy ([APM 210 1-d](#)). These values are embedded in our [Principles of Community](#), which reflect our passion for critical inquiry, debate, discovery and innovation, and our deep commitment to contributing to a better world. Every member of the UC Berkeley community has a role in sustaining a safe, caring and humane environment in which these values can thrive.

The University of California, Berkeley is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

For more information, please refer to the [University of California's Affirmative Action and Nondiscrimination in Employment Policy](#) and the [University of California's Anti-Discrimination Policy](#).

In searches when letters of reference are required all letters will be treated as confidential per

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University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

Unless stated otherwise, unambiguously, in the position description, this position does not include sponsorship of a new consular H-1B visa petition that would require payment of the \$100,000 supplemental fee.

As a condition of employment, the finalist will be required to disclose if they are subject to any **final** administrative or judicial decisions within the last seven years determining that they committed any misconduct.

- "Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment or discrimination, as defined by the employer.
- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

Job location

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF05203>

Contact Information

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Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

N/A

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