

Head of Systems Development,(Non-Tenured Track,  
FP666A)  
Old Dominion University

Direct Link: <https://www.AcademicKeys.com/r?job=261522>

Downloaded On: Aug. 22, 2025 4:20pm

Posted Aug. 22, 2025, set to expire Dec. 21, 2025

<b>Job Title</b>	Head of Systems Development,(Non-Tenured Track, FP666A)
<b>Department</b>	LIBRARY TECHNICAL SERV
<b>Institution</b>	Old Dominion University Norfolk, Virginia
<b>Date Posted</b>	Aug. 22, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Faculty Associate
<b>Academic Field(s)</b>	Library Sciences (all categories)
<b>Job Website</b>	<a href="https://jobs.odu.edu/postings/23960">https://jobs.odu.edu/postings/23960</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Job Description

The ODU Libraries Head of Systems Development is responsible for oversight and management of the key information systems that support Libraries' functions and services. This position oversees the work of the Systems Administrator and the Brickell Library Systems Librarian to coordinate enterprise solutions including the integrated library system and discovery layer (Clarivate Alma Primo VE, OCLC Worldshare Management System), institutional repository (Digital Commons), link resolver (EZ Proxy), interlibrary loan (ILLiad), Special Collections and University Archives (Preservica), and Springshare product suite.

This position acts as primary administrator of the Libraries' website and intranet, in collaboration with the Web Advisory Team and University Communications, and oversees the management of the

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Brickell Medical Sciences Library testing lab. This position identifies, develops and manages adoption of technology infrastructure necessary to meet current and future needs of faculty, students, and Libraries personnel.

**Position Type**

FullTime

**Type of Recruitment**

General Public

**Minimum required education and/or special licenses, registrations, trainings, or certifications**

American Library Association accredited MLS or MLIS degree, or international equivalent.

**Minimum required level and type of experience, knowledge, skills, and abilities**

1. Considerable knowledge and understanding of key issues and trends in digital initiatives and information technology and academic libraries
2. Considerable knowledge of library discovery services that support the operations and strategic initiatives of academic libraries
3. Some knowledge of web programming languages (e.g.: Javascript, HTML and CSS)
4. Some knowledge of web accessibility standards
5. Some knowledge of library application development processes, including requirements gathering, quality assurance, usability testing, user experience, and release management
6. Basic expertise in promoting and providing training on library systems
7. Basic expertise in project management and coordinating teams to implement, enhance, and support library systems
8. Basic familiarity with Ivanti Portal Manager
9. Considerable interpersonal, analytical, organizational, communication, and project management skills
10. Considerable ability to work both independently and collaboratively, and to build and maintain relationships in a diverse, proactive, and team-oriented environment
11. Considerable, progressively responsible experience with information technology
12. Considerable commitment to user-centered services and service excellence to diverse constituencies
13. Considerable ability to work both as a team member and independently
14. Some experience in managing enterprise library systems such as Alma Primo VE, OCLC WMS

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, ILLiad, Preservica, and EZ Proxy.

15. Some experience with project management
16. Some experience in building and sustaining effective interpersonal relations with library staff, campus administrators, faculty, and students
17. Basic experience with a web Content Management System (CMS)
18. Some experience working in an academic or public library

### **Preferred Qualifications**

- Some knowledge of information technology support ticketing systems and workflows
- Some knowledge of user authentication/authorization protocols
- Some demonstrated proficiency in programming or scripting languages, relational database management, systems analysis, and/or using Application Programming Interfaces (APIs)
- Some administrative and management experience in an academic or other library of comparable size
- Some experience managing technologies such as open source systems, electronic resources, server infrastructure, network infrastructure, or digital collections
- Advanced degree or coursework work in a relevant subject area such as computer science
- Some knowledge of standards and best practices for web accessibility and ADA compliance
- Some familiarity with version control systems such as Git
- Graduate or undergraduate degree in computer science, information systems, or a related field.

### **Conditions of Employment**

#### **Location**

Norfolk, VA

#### **Job Open Date**

09/10/2025

#### **Application Review Date**

10/10/2025

#### **Open Until Filled**

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No

### **Application Instructions**

Interested candidates should visit <https://jobs.odu.edu/postings/23888> to apply and attach the following with their online application:

1. A Cover letter.
2. A curriculum vitae.
3. A statement of research interests.
4. Unofficial graduate transcripts.
5. Please include names and current contact information for three professional references, preferably current or former supervisors.

Applications should be submitted by **10/10/2025** for full consideration. The position will remain open until it is filled.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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