

Associate Dean for Research, School of Social Work
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=261490>

Downloaded On: Oct. 22, 2025 7:51pm

Posted Aug. 21, 2025, set to expire Aug. 4, 2026

Job Title Associate Dean for Research, School of Social Work
Department School of Social Work
Institution University at Buffalo
Buffalo, New York

Date Posted Aug. 21, 2025

Application Deadline 08/20/2026

Position Start Date Available immediately

Job Categories Associate/Assistant Dean

Academic Field(s) Social Work

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Job Description

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Position Information

Position Title: Associate Dean for Research, School of Social Work

Department: School of Social Work

Posting Link: <https://www.ubjobs.buffalo.edu/postings/58548>

Posting Detail Information

Position Summary

The **Associate Dean for Research (ADR)**, who also serves as the Director of the [Buffalo Center for Social Research \(BCSR\)](#), oversees the development of the schools research agenda and protocols consistent with UBs guidelines, and providing leadership in articulating and carrying out the research mission of the [School of Social Work](#).

Essential Duties:

- The ADR provides leadership in the development and implementation of the schools research strategic plan developed in collaboration with the schools various constituencies
- Serves as SSW research liaison with university administration
- Develops the SSWs research infrastructure
- Develops and promotes policies and procedures that support research
- Serves as a member of the SSW Administrative Team
- Chairs the Research Advisory Committee (RAC)
- Implements faculty professional development opportunities
- Develops mechanisms to monitor funded research benchmarks and productivity of peer institutions
- Networks on research matters with other schools to develop interdisciplinary research collaboratives
- Identifies and advocate for BCSR research infrastructure needs.
- Develops and implements BCSR strategic plan in conjunction with RAC.
- Chairs the Grants Team and Project Design Team.
- Develops and manages the BCSR budget
- Reports on research activities and funded research portfolio as required.
- Hires, supervises, and evaluates BCSR staff

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- Organizes and implements the BCSR Distinguished Scholars Series.
- Manage endowment accounts according to donors directive.
- Administer the Fed-AWARD program.
- Cultivates external funding resources
- Develops both faculty and student research and award opportunities

Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- PhD in social work or a related field.
- Record of scholarship that meets the requirements for the rank of associate or full professor with tenure.
- Proven track record of procuring external funding from various sources including foundation, state, and federal grants.
- Record of having mentored faculty and students in starting research projects and procuring funding.

Preferred Qualifications

Physical Demands

Salary Range

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Commensurate with experience

Job Type

Full-Time

Special Instructions Summary

Is a background check required for this posting?

No

Contact Information

Contact's Name: Robert Keefe

Contact's Pronouns: He/him/his

Contact's Title: Associate Professor

Contact's Email: rhkeefe@buffalo.edu

Contact's Phone: 585-490-2488

Posting Dates

Posted: 08/20/2025

Deadline for Applicants: Open Until Filled

Date to be filled: 07/01/2026

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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