

## Head, Acquisitions Indiana University - Bloomington

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Downloaded On: Mar. 6, 2025 4:50am

Posted Mar. 5, 2025, set to expire Jul. 5, 2025

<b>Job Title</b>	Head, Acquisitions
<b>Department</b>	Indiana University Libraries
<b>Institution</b>	Indiana University - Bloomington Bloomington, Indiana
<b>Date Posted</b>	Mar. 5, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Faculty Associate
<b>Academic Field(s)</b>	Library Sciences (all categories)
<b>Apply Online Here</b>	<a href="https://libraries.indiana.edu/job-postings-librarians">https://libraries.indiana.edu/job-postings-librarians</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Head, Acquisitions

The Indiana University Libraries seek an enthusiastic, innovative, collaborative librarian to serve as the Head of Acquisitions. Reporting to the Director of Technical Services, the Head of Acquisitions will provide vision and expertise in leading the Acquisitions operation for the Libraries on the IU Bloomington campus. They will play a pivotal role in the IU Libraries' efforts to meet current and emerging information needs and provide access to a broad and diverse collection of scholarly content. The successful candidate will collaborate with colleagues across the Libraries, the Bloomington campus, and the Indiana University system of campuses to support the mission of the IU Libraries.

**Responsibilities:** Manage, develop, and oversee the strategic operation and ongoing function of the Acquisitions Department, which includes the acquisition, receipt, and management of physical materials including print, DVD, microfilm/fiche, and other external media, as well as the acquisition, licensing, and access management of electronic resources including databases, electronic journals, electronic books, data sets, and other electronic media for Indiana University Libraries, and for other

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campuses in the Indiana University System as needed. Lead the Acquisitions Department in collaborating with a wide variety of domestic and international content providers to manage the IU Libraries' procurement activities, ensuring fiscal responsibility in the management and disbursement of the IU Libraries' collections budget according to federal and institutional accounting rules and standards.

**Qualifications:** ALA-accredited graduate degree in library or information science; candidates with an advanced degree in a relevant subject area and appropriate experience in an academic setting will also be considered. A minimum of 5 years of library acquisitions experience, preferably print/physical and electronic resources acquisitions, licensing, and project management in an academic library; a minimum of 3 years of increasingly responsible and relevant experience managing and mentoring a diverse range of personnel.

**For complete posting with additional responsibilities, required and preferred qualifications, and benefit programs information go to <https://libraries.indiana.edu/job-postings-librarians>**

**TO APPLY:** Review of applications will begin immediately. Applications will be accepted through Friday, April 11, 2025. Interested candidates should review the application requirements and submit their application at <https://indiana.peopleadmin.com>.

Questions regarding the position or application process can be directed to [libhire@iu.edu](mailto:libhire@iu.edu).

Expected start date: August 18, 2025. Please note that this date is flexible.

For more information about Indiana University Bloomington, go to <https://www.indiana.edu/>.

For information about working and living in Bloomington, Indiana: <https://vpfaa.indiana.edu/work-life/index.html>

*Indiana University is an equal opportunity employer and provider of ADA services and prohibits discrimination in hiring. [See Indiana University Notice of Non-Discrimination here which includes contact information.](#)*

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*“Before a conditional offer of employment with tenure is finalized, candidates will be asked to disclose any pending investigations or previous findings of sexual or professional misconduct. They will also be required to authorize an inquiry by Indiana University Bloomington with all current and former employers along these lines. The relevance of information disclosed or ascertained in the context of this process to a candidate’s eligibility for hire will be evaluated by Indiana University Bloomington on a case-by-case basis. Applicants should be aware, however, that Indiana University Bloomington takes the matters of sexual and professional misconduct very seriously.”*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**