

Resource Sharing and Curriculum Support Librarian
Stevens Institute of Technology

Direct Link: <https://www.AcademicKeys.com/r?job=249409>

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Posted Nov. 21, 2024, set to expire Jul. 12, 2025

Job Title Resource Sharing and Curriculum Support Librarian

Department Library

Institution Stevens Institute of Technology
Hoboken, New Jersey

Date Posted Nov. 21, 2024

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Library Sciences (all categories)

Job Website https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Resource-Sharing-and-Curriculum-Support-Librarian_RQ28740

Apply By Email

Job Description

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The Resource Sharing and Curriculum Support Librarian facilitates discovery, access, and use of educational resources and materials found anywhere in the world. The librarian develops strategies for enhancing library support for teaching, learning, and research at Stevens. The librarian is responsible for Interlibrary Loan operations and serves as a knowledgeable resource for students, faculty, and staff on scholarly communication, Open Educational Resources, fair use, and open access. This position reports to the Library Director. Newly degreed librarians are welcome and encouraged to apply. This position is not tenure-eligible.

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Responsibilities include:

- Perform Interlibrary Loan (ILL) duties and use electronic ILL management systems, including OCLC Tipasa.
- Coordinate the retrieval and/or scanning of books, journal articles, and other materials.
- Forward articles to patrons and borrowing libraries via ILL management systems or via email.
- Maintain positive relationships with fellow ILL lending institutions.
- Supervise a small team of library graduate student employees.
- Identify and interpret patrons' needs.
- Prepare and report ILL statistics.
- Establish a curriculum support working group and develop and sustain strategic partnerships and effective working relationships with campus partners.
- Liaise with faculty to enhance library support for teaching, learning, and research.
- Collect and analyze data and prepare and present clear and relevant reports and presentations that document the library's role in supporting teaching, learning, and research at Stevens.
- Create and lead education and outreach workshops for students, faculty, and staff and prepare subject guides and tutorials related to ILL services, Open Educational Resources (OER), open access, and scholarly communication.
- Provide education on the evaluation and implementation of open and affordable learning materials, and collaborate with faculty, staff, and other campus partners to promote awareness of these resources.
- Identify library resources that can serve as affordable learning materials and advise library staff on how library services can be designed to effectively support the adoption of these materials in Stevens courses.
- Engage in activities aimed at enhancing services and resources in alignment with Stevens' commitment to diversity, equity and inclusion.
- Liaise with the Stevens Bookstore, Office of the Provost, IT, and academic departments to communicate required textbooks and reading materials.
- Provide support to faculty on fair use and using copyrighted resources within the university's course management system.
- Engage with local and regional library networks for professional development, and maintain awareness of trends and developments in the field.
- Provide in-person and online reference and research support.
- Position reports on-site to campus with some remote work flexibility.

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Qualifications:

- Candidates must have earned a Master's in Library Science (MLS) or Master's in Library and Information Science (MLIS) from an ALA-accredited program or non-U.S. equivalent.

Preferred qualifications:

- Familiarity with OCLC, Tipasa, or other library management systems and ILL platforms.
- Familiarity with LibGuides, LibAnswers, and/or other tools on the Springshare platform.
- Familiarity with course management systems.
- Two years of experience working in academic libraries is preferred, but newly-degreed librarians are welcome and encouraged to apply.

In addition, successful candidates must be able to provide evidence of:

- A commitment to service-oriented, student-centric academic librarianship and ability to work creatively, collaboratively, and effectively as a team member and to establish cooperative, positive working relationships with colleagues.
- Demonstrated understanding of the academic library's role in research, teaching, and learning.
- Excellent oral and written communication skills.
- Knowledge of a wide range of information tools and sources and a creative, persistent approach to finding authoritative information.
- Knowledge of trends and developments in higher education.
- Flexibility to adapt and respond to the ever-changing landscape of research support services in an academic library.
- Experience developing and delivering presentations online and in-person.
- Familiarity with emerging topics and technologies that are relevant to academic libraries.

To apply, please submit the following:

- Cover letter
- Resume
- Contact information for three references

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General Submission Guidelines:

Please submit an online application to be considered a candidate for any job at Stevens. Please attach a cover letter and resume with each application. Other requirements for consideration may depend on the job.

Still Have Questions?

If you have any questions regarding your application, please contact Jobs@Stevens.edu.

EEO Statement:

Stevens Institute of Technology is an Equal Opportunity Employer. Accordingly, Stevens adheres to an employment policy that prohibits discriminatory practices or harassment against candidates or employees based on legally impermissible factor(s) including, but not necessarily limited to, race, color, religion, creed, sex, national origin, nationality, citizenship status, age, ancestry, marital or domestic partnership or civil union status, familial status, affectional or sexual orientation, gender identity or expression, atypical cellular or blood trait, genetic information, pregnancy or pregnancy-related medical conditions, disability, or any protected military or veteran status.

Stevens is building a diverse faculty, staff, and student body and strongly encourages applications from people of all backgrounds. Stevens is a federal contractor under the Vietnam Era Veterans'

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Readjustment Assistance Act (VEVRAA) and the Rehabilitation Act of 1973, as well as other federal statutes.

NSF ADVANCE Institution Stevens values diversity and seeks candidates who will contribute to a welcoming and inclusive environment for students, faculty, and staff of all backgrounds. We are an NSF ADVANCE institution committed to equitable practices and policies and strongly encourage applications from women, racial and ethnic minority candidates, veterans, and individuals with disabilities.

Jeanne Clery Disclosure:

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety is required to publish an annual security report which includes statistics mandated by the Clery Act. Click [here](#) for a copy of this report.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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