

Research Assistant (Social Media Analytics/Strategic
Communication)
Nanyang Technological University

Direct Link: <https://www.AcademicKeys.com/r?job=243029>

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Posted Aug. 13, 2024, set to expire May 6, 2025

Job Title	Research Assistant (Social Media Analytics/Strategic Communication)
Department	Wee Kim Wee School of Communication and Information
Institution	Nanyang Technological University Singapore, , Singapore
Date Posted	Aug. 13, 2024
Application Deadline	Open until filled
Position Start Date	Available Immediately
Job Categories	Professional Staff
Academic Field(s)	Psychology - General Social Sciences - General
Job Website	https://ntu.wd3.myworkdayjobs.com/en-US/Careers/details/Research-Assistant--Social-Media-Analytics-Strategic-Communication-_R00018120-1

Apply By Email

Job Description

The Wee Kim Wee School of Communication and Information (WKWSCI) is hiring a full-time research assistant for a project investigating how information cascades in closed messaging app groups, such as Telegram. Selected candidate will work closely with Assoc Prof Edson Tandoc Jr.

Key Responsibilities:

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- Ensure project milestones are on track and on time
- Coordinate regular meetings and facilitate communication with the PI, collaborators, fellows
- Handle financial planning and monitor expenditures
- Prepare, manage, and maintain research project records
- Prepare and submit reports to, as well as regularly liaise with, the funding agency
- Recruit and work with student assistants to implement research project tasks
- Assist in manuscript preparation and data analysis, when needed (e.g. help in writing literature reviews, cleaning data, running analysis)
- Maintain project website
- Undertake any additional ad-hoc administrative duties as required by the PI

Job Requirements:

- Bachelor's degree in communication studies, psychology or other related areas of social sciences will be preferred
- Skills and experience in quantitative/qualitative research
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Good analytical skills and academic writing skills

- Good team player and leader with effective communication skills and the ability to work closely with faculty, staff and external collaborators
- Good project and time management skills

We regret to inform that only shortlisted candidates will be notified.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Wee Kim Wee School of Communication and
Information
Nanyang Technological University
Singapore