

**Research Assistant (Health & Social Sciences) - HSS/PT**  
**Singapore Institute of Technology**

Direct Link: <https://www.AcademicKeys.com/r?job=241089>

Downloaded On: Jun. 1, 2025 3:29am

Posted Jul. 15, 2024, set to expire Jul. 5, 2025

**Job Title** Research Assistant (Health & Social Sciences) - HSS/PT  
**Department** Health and Social Sciences  
**Institution** Singapore Institute of Technology  
Singapore, , Singapore

**Date Posted** Jul. 15, 2024

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Professional Staff  
Research Scientist/Associate

**Academic Field(s)** Psychology - Neuropsychology  
Psychology - General  
Social Sciences - General

**Job Website** <https://careers.singaporetech.edu.sg/cw/en/job/498721/research-assistant-health-social-sciences-hsspt>

**Apply By Email**

**Job Description**

## **Research Assistant (Health & Social Sciences) - HSS/PT**

**Job no:** 498721

**Department:** Health and Social Sciences

**Contract type:** Contract

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As a University of Applied Learning, SIT supports basic and applied research that advances the science of learning and its applications. Our research staff will have the opportunity to develop research skills and knowledge that are relevant to both academic and industry contexts while working on research projects in SIT.

The primary responsibility of this role is to contribute to an academic research project where you will be part of the research team to investigate the cognitive mechanisms of learning and memory; as well as to design and implement qualitative studies and experiments related to this.

### Key Responsibilities

- Participate in and manage the research project with Principal Investigator (PI), and the research team members to ensure all project deliverables are met.
- Undertake these responsibilities in the project:
  - i. Liaise with research participants, members of the research team and other professionals
  - ii. Assist in the creation and refinement of research materials and methodologies
  - iii. Assist with data collection in the field, execute and oversight of research experiments, data processing, data entry, and data analysis
  - iv. Maintain accurate records of data collected, safeguarding the confidentiality of participants, as necessary
  - v. Manage administrative tasks related to the research projects e.g., apply for ethics approval, coordinating meetings, scheduling research tasks, requesting for information etc
  - vi. Conduct literature reviews
  - vii. Assist in preparation of research reports, findings and presentations to stakeholders
  - viii. Coordinate and attend project meetings, monitor the project budget and work on other projects and initiatives, as required.
  - ix. Prepare, maintain, and update website materials.
  - x. Prepare and write manuscripts for publications with the research team
- Carry out Risk Assessment, and ensure compliance with Work, Safety and Health Regulations.
- Coordinate procurement and liaison with vendors/suppliers.
- Work independently, as well as within a team, to ensure proper operation and maintenance of research equipment.

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### Job Requirements

- Have relevant competence in the areas of Microsoft applications (Word, Excel, PowerPoint)
- A good degree with honours in relevant discipline (e.g., psychology, neuroscience, public health, allied health etc).
- Knowledge of research related software such as Endnote, STATA, SPSS will be an advantage.
- Knowledge of Generative AI such as copilot/ChatGPT.

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**Advertised:** 15 Jul 2024 Singapore Standard Time

**Applications close:** 31 Aug 2024 Singapore Standard Time

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

Singapore