Collection Development & Acquisitions Librarian
Worcester Polytechnic Institute

Job Title	Collection Development & Acquisitions Librarian
Department	Scholarly Communication & Open Strategies
Institution	Worcester Polytechnic Institute
	Worcester, Massachusetts
Date Posted	Jul. 18, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Library Sciences (all categories)
Apply Online Here	https://apptrkr.com/5427258
Apply By Email	
Job Description	

Image not found or type unknown

JOB TITLE
Collection Development & Acquisitions Librarian

LOCATION
Worcester

DEPARTMENT NAME
Scholarly Communication & Open Strategies

DIVISION NAME
Worcester Polytechnic Institute - WPI

JOB DESCRIPTION SUMMARY

Collection Development & Acquisitions Librarian
Worcester Polytechnic Institute

Working collaboratively with colleagues across all library departments, manages the assessment, selection and deselection, and licensing of digital and print resources by formulating, articulating, and managing policies and procedures to develop, shape and balance the Library's collections to support learning, teaching, and research.

JOB DESCRIPTION

Responsibilities:

Manage collections assessment and development

- Analyze institutional data, bibliographic data, usage statistics, interlibrary loan data, and other metrics.
- Utilize collection development and assessment tools, such as Alma Analytics, Greenglass, Gold Rush, etc.
- Establish and monitor title selection plans, such as PDA (Patron Driven Acquisitions), DDA (Demand-Driven Acquisitions), etc.
- Monitor pricing and usage of ejournal packages and databases.
- Respond to requests for information resources made by faculty, student and staff.

Oversee collection management and acquisitions procedures and activities

- Implement and utilize title selection and acquisition tools and software.
- Select and deselect information resources for the general collection, based on current and proposed academic curricula and discipline needs and practices
- Manage and participate in the library's resource acquisitions workflow, including ordering and receiving items and processing invoices.
- Document and train others as needed in use of vendor and library systems to acquire or deselect information resources.
- Participate in shared print initiatives (e.g. EAST).

Collaborate with library Research and Instruction team and other library colleagues regularly to ensure WPI community is receiving appropriate level of support for their academic work

- Meet regularly to discuss the library resource needs of faculty, students and other library users.
- Participate in gathering and analyzing community feedback from surveys, interviews, focus

groups.

Develop planning and budgetary recommendations for the library's collections

- Allocate and expend the budget in the Alma library management system and Workday.
- Monitor and ensure efficient expenditure of the budget in consultation with the University Librarian, Associate Library Director and others.

Negotiate pricing and licensing terms for library e-resources

- In collaboration with the Associate Director, maintain working relationships with library vendors, publishers, and consortia to obtain best possible pricing and terms of use.
- Administer digital licensing procedures and renewals in the Alma library management system.
- Coordinate electronic resource trials.
- Monitor trends in the broader library resources community and scholarly publishing sphere, such as Open Access.

Administer the Library's gift in kind program for materials

- Identify and pursue potential gift opportunities.
- Select donations for the collection and send unwanted donations to appropriate vendors or organizations for resale, archiving or recycling.
- Refer archival and special collections gift and donation offers to the University Archivist.

Support institutional compliance with accreditation and external agencies

- Provide data for reports and analyses related to collections development and maintenance as required by university offices and external agencies, including ACRL (Association of College & Research Libraries), IPEDs (Integrated Postsecondary Education. Data Systems) and accreditation bodies.

Participate in Library, professional, and community engagement

- Participate in providing direct services to library users and customers, or providing informed

referrals.
- Participate in collaborative library programs and activities including outreach events, strategic and annual planning, and collaborations with university community offices and student groups.
- Participate in and contribute to WPI committees, initiatives, and goals contributing to WPI and library strategic initiatives.
- Engage in and contribute to the profession through continuing learning, service, research, presentations, or professional communications.

Requirements:

- Master's degree in Library and Information Science
- Minimum of two to three years of experience in library collection development
- Knowledge of current issues and trends in library collections development, information delivery and access, electronic and digital resources and related copyright and licensing issues
- Familiarity with current print and electronic acquisitions trends, as well as academic library metadata practices
- Demonstrated operational experience with an online integrated library system (ILS)
- Demonstrated excellent collaboration skills and communication, including written and oral communications
- Evidence of strong skills in:
  - decision making
  - problem solving
  - independent action
  - analytical and critical thinking
  - project/program or service management
  - general office technical skills

Preferred qualifications and experience:

- ExLibris Alma Library Management certified administrator is preferred
- Familiarity with research and teaching in the STEM fields through education or prior work experience
- Professional experience in an academic library
- Familiarity with open access publishing models

Salary range:

Collection Development & Acquisitions Librarian
Worcester Polytechnic Institute

Anticipated $68,000 - $74,000; salary will be based on qualifications and experience.

Location: Worcester, MA (some remote work possible)

Please include a cover letter with your resume for consideration.

FLSA STATUS
United States of America (Exempt)

WPI is an Equal Opportunity Employer that actively seeks to increase the diversity of its workplace. All qualified candidates will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability. It seeks individuals with diverse backgrounds and experiences who will contribute to a culture of creativity, collaboration, inclusion, problem solving, innovation, high performance, and change making. It is committed to maintaining a campus environment free of harassment and discrimination.

To apply, visit: https://wpi.wd5.myworkdayjobs.com/en-US/WPI_External_Career_Site/job/Worcester/Collection-Assessment---Development-Librarian_R0002561

About WPI
WPI is a vibrant, active, and diverse community of extraordinary students, world-renowned faculty, and state of the art research facilities. At WPI, we have competitive and comprehensive benefits, including health insurance, long-term care, retirement, tuition assistance, flexible spending accounts, work-life balance and much more.

Diversity & Inclusion at WPI
WPI is committed to creating an inclusive workplace where everyone feels valued and respected; a place where every student, faculty and staff member can be themselves, so that they can study, live, and work comfortably, to reach their full potential, and make meaningful contributions in order to meet departmental and institutional goals. WPI thrives on innovative practice and welcomes diverse perspectives, insight, and people from diverse lived experiences, to enhance the community environment and propel the institution to the next level in a competitive, global marketplace.

Collection Development & Acquisitions Librarian
Worcester Polytechnic Institute

jeid-b9362dcf25c83b4486c496733f05c333

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A
Worcester Polytechnic Institute

,