Postdoctoral Associate, Office of Research Advancement
University at Buffalo, The State University of New York

Job Title	Postdoctoral Associate, Office of Research Advancement
Department	Office of Research Advancement
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Mar. 4, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Post-Doc
Academic Field(s)	Social Sciences - General
Job Website	https://www.ubjobs.buffalo.edu/postings/48618
Apply By Email	

Job Description

Applications are invited for a **Postdoctoral Associate** to join the **Office of Research Advancement (ORA)** at the University at Buffalo under the supervision of the Director of Research Impacts. ORA supports the University's research and scholarly community by assisting in the creation of highly competitive proposals in pursuit of external grant and research funding. As a newly created position, the Director of Research Impacts is responsible for creating and establishing an infrastructure for faculty to develop a sound fundable proposal. The primary focus in the creation of the research impacts infrastructure is to expand the public reach and societal benefits of faculty research.

The postdoctoral fellow will assist the Director of Research Impacts in building the infrastructure for broader impacts, community engagement, and building internal as well as external campus relationships.

This two-year position will provide the postdoc the opportunity to:

- Assist with building the infrastructure and further develop a core disciplinary knowledge and deeper understanding of the broad research impacts related to DEI and its impact on community collaborations and/or partnerships with UB faculty, PIs, and researchers.
- Gain experience with collaborative, interdisciplinary, and multidisciplinary teams that design, conduct, and sustain projects that emphasize research broader impacts.

Duties and Responsibilities:
1. Assist the Director of Research Impacts with creating the infrastructure to support faculty needs for developing broader impacts/ DEI projects for grant proposals:

- Compiling, assessing, and updating information about various broader impacts programs at UB, including centers and offices that support DEI initiative.
- Maintain a searchable database of UB faculty (and their research/programs) who have successfully worked with community-based organizations.
- Build relationships and collaborate with key campus stakeholders across the university involved in research (i.e., STEM, Social Sciences, Education, Humanities).

2. Share/ transfer knowledge about evidence-based best practices related to broader impacts and DEI:

- Conduct literature reviews to summarize findings on broader impacts, DEI, and/or community engagement.
- Create a library of ongoing research in research/broader impacts and DEI that identify institutional challenges, barriers, and solutions to inclusion in academic settings.
- Compile a list of university workforce development, economic development, civic engagement, and educational activities.
- Assess the needs of the workforce, economic development, and civic engagement groups on campus.

3. Assist in coordinating and delivering training workshops for faculty and PIs.

- Assist in reviewing and compiling information needed to create workshops and webinars.

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- Assist in the creation of training content (PowerPoint presentations, webinars, videos, etc.)
- Review and/or edit training materials.
- Assist with the creation, analysis, and reporting of survey data.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our benefits website to learn about our **benefit packages**.

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the **University at Buffalo**.

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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